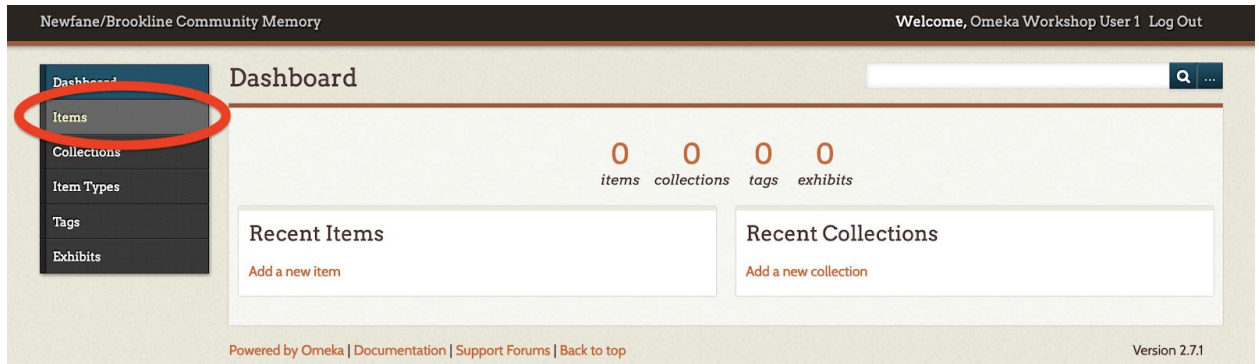
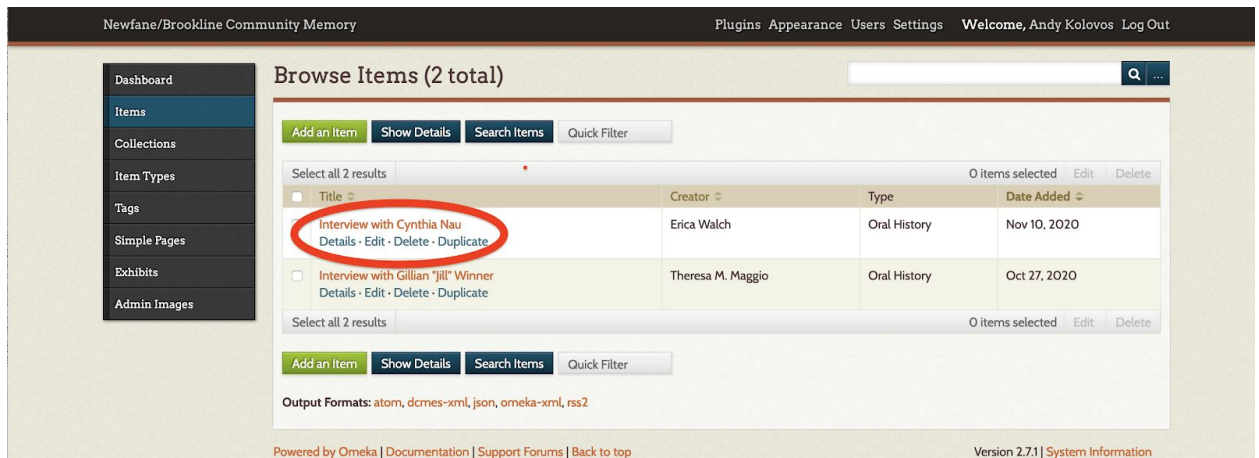


3. Adding a Photograph to an Interview Record

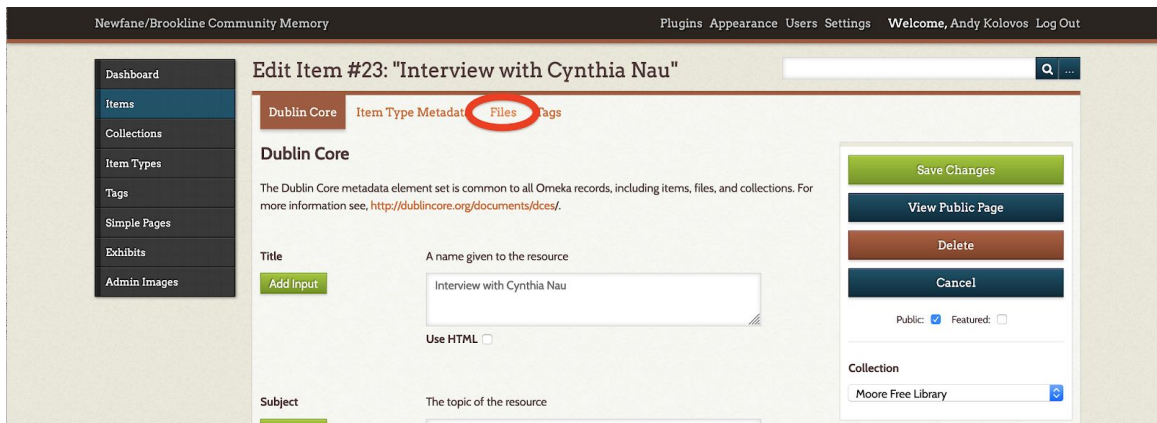
1. Log into Omeka. From the **Omeka Dashboard**, select **“Items”** from the left navigation.



2. On the **Item** screen, select the **Item Record** to which you'd like to add the photograph.



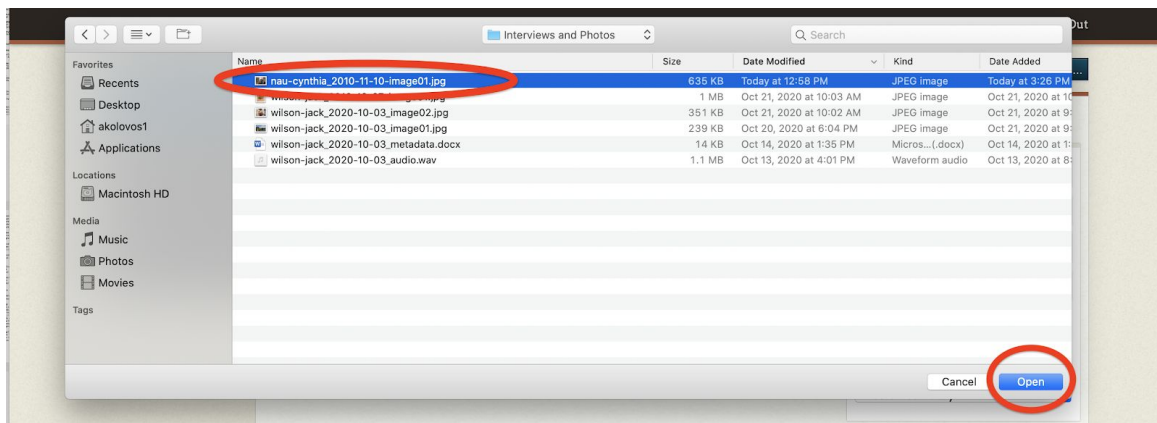
3. On the **Edit Item** screen select **"Files"** from the top navigation.



4. On the **Files** screen select **"Browse"** in the **Add New Files** section.



5. Browse to the desired image file on your computer, *highlight* it and *click "Open"*.



6. This will return you to the **Files** screen. The file name of the desired image should now appear in the **Add New Files** section. Click **“Save”** to upload the image file to Omeka and save the record.



7. This will return you to the **Item** screen. The uploaded photograph will appear in the upper left of the screen as shown.



8. How the completed record looks on the user interface.

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Interview with Cynthia Nau


Title
Interview with Cynthia Nau

Description
Cynthia Nau discusses working as a librarian at the Moore Free Library and Brookline and Newfane (and NewBrook) Elementary Schools in the 1980s through 2017. She talks about her love of reading and books and why libraries are important for children.

Creator
Erica Walch

Date
November 10, 2020

Media Player

Files


Collection
[Moore Free Library](#)

Citation
Erica Walch, "Interview with Cynthia Nau," *Newfane/Brookline Community Memory*, accessed November 10, 2020, <http://communitymemory.moorefreelibrary.org/items/show/23>.

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