

# MOORE FREE LIBRARY

## Book Donation Guidelines

We greatly appreciate your donation of books and media. You can help us by following these Donation Guidelines. Donations are accepted with the understanding that they may be discarded, given away, or sold for fundraising.

Donations are only accepted during our donation drop-off days.

Our next donation days are:

- Saturday June 3 - 9 am-noon
- Monday June 5 - 4-6 pm
- Tuesday June 13 - 4-6 pm
- Saturday June 17 - 9-noon

**Donations will be reviewed as you wait, so that you can find another home for the items we cannot take. We cannot dispose of items for you. Please do not leave items on the porch of the Library.**

**All items donated must be clean and in good condition.**

The Test – would you buy it again yourself?!

We do not accept the following:

- Books that are damaged; missing, stained, or torn pages; dirty, torn, detached covers; broken spines and cracked bindings; chewed
- Books from a smoke-filled atmosphere (fire smoke or cigarette/cigar smoke)
- Books with mold or mildew
- Incomplete sets of multi-volume works

There are certain categories that we do not accept:

- Blank books and journals
- Bibles, missals, prayer books
- Cassette tapes
- Computer and technical manuals
- Magazines and periodicals
- Readers' Digest Books
- Records
- Reference books (e.g. almanacs, atlases, dictionaries, encyclopedias, quotation books, thesauruses)
- Self-help books
- Textbooks (including "for Dummies")
- Travel, restaurant, hotel guides more than 2 years old
- VCR tapes
- Workbooks, completed (crosswords, sudoku)